

Jacqlyn McDonald

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GENERAL SKILLS

Strong communication skills
Flexible schedule
Mathematical aptitude
Eye for design

Organized
Time management
Detail-oriented
Exceptional computer skills

Artistic
Achieved
Independent
Excellent hand writing

COMPUTER SKILLS/PROGRAMS

Standard Software:

Windows
Mac OS
Microsoft Windows
Quickbooks
Oracle

Adobe Creative Suite, Mainly:

Photoshop
Illustrator
InDesign
After Effects
Premiere Pro

3D Software:

Autodesk Maya
zBrush
Topogun
3DS Max

EDUCATION

Bachelor of Fine Arts – Digital Media

Savannah College of Art and Design
Savannah, GA

H. S. Diploma – Film and Television

Orange County High School of the Arts
Santa Ana, CA

WORK HISTORY

Dispatcher

Snow Valley Ski Resort – Running Springs

11/2016-04/2017

- Resort wide communication via two-way radio and telephone.
- Performs routine checks with lift operators and records weather and lift status and conditions.
- Liaison between Mountain Patrol and emergency services, such as 911, when a guest or staff requires medical assistance.
- Keeps accurate logs of all communications including recording opening and closing of lifts.

Photo Technician

Studio 1 – Rancho Cucamonga

08/2016-11/2016

- Took school photos for yearbooks and other portrait products.
- Edited large batches of portraits in a small amount of time with extreme attention to detail.
- Cropped out green screen backgrounds and keyed in foregrounds using company software (Jalea) and Adobe Photoshop.
- Corrected hotspots, made color corrections, and approved of final versions of photos to be sent off for printing

Sales Associate

G H Bass & Co – Lake Arrowhead

11/2015-1/2016

- Helped customers select products that best fit their personal needs.
- Exceeded personal sales goals.
- Educated customers on product and service offerings.
- Offered exceptional customer service to differentiate and promote the company brand.